

#### Department of Energy Washington, D. C. 20585

December 9, 2005

**MEMORANDUM FOR:** Program Office Resource Managers

FROM: Howard G. Borgstrom

Working Capital Fund Manager

**SUBJECT:** November Working Capital Fund Billing

This memorandum transmits the November 2005 charges to your program for the Working Capital Fund. This bill is not being forwarded to Chief Financial Officer for entering into STARS in time to be recorded for the November, 2005 fiscal accounting month due to the lack of appropriations. We will be billing when appropriations are available, probably at the same time as the December bill.

#### Payments for FY 2006

December AFPs will include appropriated amounts for programs, and as such, it is time for programs to finance their WCF accounts for FY 2006. Because of constraints related to fiscal year designation in STARS, we need to ensure that there are adequate FY 2006 funds available in customer accounts to cover billing amounts. For that reason, we ask that you finance at least thirty percent of your FY 2006 appropriations at this time. FY 2005 program carryover balances cannot be charged before January. Because of the variability in the amounts of customer carryover and STARS processing requirements, FY 2005 balances must be charged outside of the routine billing transactions.

Timely payments to the Fund are necessary for the various business lines to provide uninterrupted contractual support and to execute initial acquisition plans for goods and services within established procurement deadlines as well as to ensure payments are made to vendors within the guidelines of the Prompt Payment Act.

"Funds shall be (1) collected at the beginning of the fiscal year and (2) sufficient to cover estimated costs of providing the goods and services for the fiscal year. In situations where full funding is not appropriated; i.e., during the period of a continuing resolution, a pro rata share of the customer organization's advance payment shall be paid to the WCF until full funding becomes available." **CFO Guidance issued September 1998**, "Working Capital Fund, Administrative Control of Funds."

A standard Payment Authorization Memorandum is attached to this correspondence to help you fund your Working Capital Fund activities. The billing interface with STARS uses legacy values and as such we request that you continue to authorize funding using your legacy values from last year.

#### FY 2006/2007 Budget Guidance

By memo dated April 28, 2005 the Fund Manager issued guidance for the FY 2007 Corporate Budget Review. These estimates are based on current Board pricing policies and trends in FY 2005 actual program customer consumption. The estimates provided are intended only as guidance. Since other factors may affect your consumption of WCF goods and services, you may wish to adjust our estimates as necessary to account for planned changes in staffing, anticipated changes in usage, potential organizational realignments, and other factors. The FY 2007 Corporate Budget Review guidance can be found on our Web page at (<a href="http://www.wcf.doe.gov/">http://www.wcf.doe.gov/</a>). These estimates will be revised shortly to reflect actual FY 2005 charges and their impact on FY 2006 and FY 2007 estimates.

#### **Cost and Payment Analysis**

The following tables are attached to assist you with your analysis of actual monthly WCF expenditures:

- **Table I** Summarizes costs for the current billing cycle only and provides separate columns for some business lines to distinguish between charges that are assessed monthly and those assessed annually or quarterly.
- **Table II** Shows the total to date of all costs billed for the current fiscal year, reflecting cumulative consumption through the current billing cycle.
- **Table III** Shows the most current projection of annual costs for each customer and business line based on customer projections in the FY 2007 OMB Budget.

#### **November Charges Per Business Line**

**Supplies** - The enclosed bill reflects actual usage of supplies for the month of November both as purchased through the various PAPERCLIPS Stores and as ordered through Requisition.

**Mail Services** - The enclosed bill includes charges for outgoing metered mail and express mail incurred during November.

**Photocopying** - This bill reflects charges for actual November usage. Per copy rates remain unchanged at 2.8 cents for central and staffed facilities; 1.5 cents for dedicated copiers; 50.0 cents for color copies. Rates for digitalization services are: scan only - \$.20; scan and Optical Character Recognition (OCR) - \$.28; scan, OCR and microfilm - \$.35.

**Printing and Graphics** - The enclosed bill reflects charges for Printing jobs ordered and Federal Register notices published during November. It also includes charges for indirect Graphics support at the rate of one-twelfth the annual assessment, based upon the pro-rata share of total service costs as determined by usage of such service in FY 2005.

**Building Occupancy** – November bill includes charges for non-standard space alterations, utilities, office relocations, and other E&F services requisitioned and performed prior to November 25.

**Desktop** - The enclosed Desktop bill incorporates time and materials charges for software hotline/virus protection.

**Telephones** - The November bill indicates the difference that results from the reversal of accruals billed last August and actual usage costs for September. For most programs this should represent small charges or credits for November. Infrastructure charges, based upon the number of phone lines currently assigned to your organization, appear at the rate of one-twelfth the annual estimate.

**Network -** November charges, based upon the number of LAN connections currently assigned to your organization, are included at the rate of one-twelfth the annual estimate. November charges for DOEnet are based on actual infrastructure costs at the respective sites.

**Contract Closeout** – The enclosed bill includes actual charges related to closeout of contracts during the month of November.

Purchase Card Surveillance –No charges.

**Payroll Processing** - Full annual FY 2006 payroll processing charges assessed to your organization were billed in October, and annual charges for Flexible Spending Accounts were billed in February. There are no charges on this bill.

**Corporate Human Resource Information System (CHRIS)** – Full annual FY 2006 payroll processing charges assessed to your organization were billed in October. No further charges will be made this fiscal year.

**Corporate Training Services (CTS)** – This bill includes overhead charges for the Online Learning Center. There are no charges for Training Delivery Services.

**Project Management Career Development Program (PMCDP)** – No charges.

#### WCF Information Sources, Working Capital Fund Web Page

You may obtain additional information regarding the WCF by visiting the Working Capital Fund Web Page. Information available on the Web Page includes:

- The 2005 edition of the WCF Guide to Services, Policies and Procedures;
- FY 2006/FY 2007 Budget Projections;
- The monthly summary billing tables with accompanying transmittal memo;
- Announcements of upcoming Board meetings and Board meeting minutes;
- Quarterly Financial Status Reviews;
- An explanatory Overview and historical background or the Fund.

The new Web Page address is: http://www.wcf.doe.gov

Please contact Ronald Mayo (6-4911) if you have questions or comments.

#### **Billing Inquiries**

To deal with specific billing issues, we recommend that you contact the following individuals:

BUSINESS LINE	BILLING CONTACT	TELEPHONE
Administrative Services:	John Harrison	(202) 586-3611
Building Occupancy		
Supplies		
Mail		
Printing and Graphics		
Copying		
Information Management:	Ann Warnick	(301) 903-3056
Telephones	Judy Saylor	(301) 903-4999
Desktop Services	Ann Warnick	(301) 903-3056
Networking	Judy Saylor	(301) 903-4999
<b>Contract Closeout</b>	Jeff Rubenstein	(202) 287-1516
Payroll Processing	Jerry Odegard	(301) 903-4934
CHRIS	Michael Fraser	(202) 586-1910
<b>Corporate Training Services (CTS)</b>		
On Line Learning Center (OLC)	Bob Joyce	(202) 586-9551
Training Delivery & Services (TDS)		
Project Mgt. Dev. Program (PMCDP)	Wanda Chambers	(202) 586-8114
<b>Billing Process and Policies</b>	Bob Emond	(202) 586-2354

We recommend that you use e-mail to communicate your questions, because that permits better tracking of concerns both by you and by us.

Thank you for your cooperation.

Attachments

### ATTACHMENT 1 ADDRESS LIST FOR WCF BILLING

<b>PROGRAM</b>	ADDRESSEE	<b>COPY</b>
BCA	B. Gilmore	D. Cavanagh
BPA	R. Seifert	
CR	R. Emond	
CI	L. Brown	
CN	S. Steffe	C. Karis
DR	C. Iager	
ED	E. Cleveland	
EE	D. Smith	D. Goodman
EH	K. Kelly	D. James
EIA	N. Burnette	
EM	J. Simpson	B. Heffernan
FE	C. Roy	M. Jones
GC	D. Bullington	
HG	R. Tedrow	P. Spencer
HR	S. Deters	
IG	J. Fonville-Noels	
IM	A. Warnick	
IN	L. Gresham	M. Anderson
LM	M. Owen	M. Kennedy
MA/AB/S	M. Dillon	J. Harrison
NA	S. Minnick	J. Trainor
NE	N. Miller	L. Soo Hoo
NR	J. Merritt	
OA	L. Gasperow	C. Feldmeyer
OE	P. Trottier	
PA	L. I. Brown	
PML	M. Livingston	G. Herrera
PI	J. Mathis	S. Rush
RW	P. Golan	D. Levan
SC	B. Swain	J. Kelley
SO	T. Fox	D. Friis
Office of Budget (ME-30)	J. Luczak	

#### WCF BOARD MEMBERS

<b>PROGRAM</b>	<b>ADDRESSEE</b>	<b>PROGRAM</b>	<b>ADDRESSEE</b>
CFO	S. Grant	NE	R. S. Johnson, Acting
CIO	T. Pyke	NA	L. Brooks
EE	D. Faulkner, Acting	SP	G. Podonsky
EH	J. Shaw	PI	K. Harbert
EI	G. Caruso	SC	R. Orbach
EM	J. Rispoli	GC	D. Hill
FE	M. Maddox,	PML	J. Dodd
RW	P. Golan, Acting		

# memorandum

**SUBJECT:** 

DATE:	
TO:	Working Capital Fund, CF-60
FROM:	(Program Office)

This memorandum authorizes advance payment to the Working Capital Fund toward total projected annual requirements of this organization for Program Direction related goods and services. This payment represents a lump-sum amount and is intended to be applied to each business line. I acknowledge that the total amount authorized will be allocated by the Capital Accounting Center as appropriate to fund actual and/or projected costs on a 'first incurred' or 'most imperative' basis. As more information becomes available concerning actual usage rates for each business line, additional authorization may be necessary to adjust funding to actual costs incurred.

Authorization for Advance Payment to the Working Capital Fund

Where more than one Budget and Reporting (B&R) classification or Appropriation is indicated, actual costs incurred may be assessed in the same proportion as funding is provided, within each business line, unless otherwise specified.

It is understood that the amounts hereby specified do not constitute spending limitations and that Working Capital Fund charges are assessed based upon actual costs incurred by this organization. Appropriate Funding Classifications and corresponding payment amounts are:

	<b>Funding Class I</b>	<b>Funding Class II</b>
Appropriation:		
Allotment Symbol:		
Fin Plan/Fund Type:		
B&R (1 <sup>st</sup> six positions):		
Amount This Action:		
Total Payment YTD:		

CC: Kathy Schanck, CF-11

### Summary of Current Month Bill - November 2005 (WHOLE DOLLARS)

(WHOLE DOLLARS)

					<u> </u>	(WHOLE DOLLAR	.0,						Table IA
BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY		MONTHLY
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB.	TOTAL MAIL	DEDICATED COPIERS	CENTRAL FACILITIES	DIGITAL	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BLDG OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY	DESKTOP SUPPORT
AB	0	140	0	140	110	1,904	0	2,013	13,963	0	0	0	45
BCA	0	60		60	28	0	0	28	0	0	0	0	0
BPA	105	85		85	0	0	0	0	6,895	0	0	0	0
CF	0	705		705	660	7,314	0	7,974	-2,537	0	975	975	0
CI	772	227		227	656	32	0	688	1,249	0	40		0
CN	4,399	4,451	0	4,451	1,282	0	0	1,282	7,150	0	450	450	0
DR	205	43		43	0	0	0	0	304	0	0	0	0
ED	3,139	598		598	673	1,297	0	1,970	1,864	0	0	0	960
EE	22,564	8,574	0	8,574	2,346	5,719	4,670	12,735	12,086	0	2,583	2,583	1,121
EH	3,760	2,071	0	2,071	2,937	2,227	0	5,164	3,361	0	0	0	1,978
EI	13,754	5,415	0	5,415	1,963	3,841	0	5,805	11,327	0	2,120	2,120	0
EM	17,932	1,860	0	1,860	6,568	4,805	0	11,373	-604	0	190	190	6,633
FE	7,650	2,508	0	2,508	3,648	6,572	0	10,220	3,014	0	30	30	2,047
GC	5,543	1,306		1,306	970	1,030	472	2,472	-21,642	0	680	680	458
HG	530	789		789	517	0	0	517	7,337	0	0	0	0
HR	291	3,174	0	3,174	319	3,661	0	3,980	3,660	0	60		0
IG	4,195	3,008		3,008	799	621	0	1,420	7,900	0	20	20	270
IM	10,332	1,062		1,062	707	655	0	1,362	2,163	0	0	0	39,670
IN	6,706	1,036		1,036	1,918	2	0	1,921	2,034	0	0	0	0
LM	2,757	623		623	288	158	5,632	6,078	631	0	0	0	225
MA	417	17,632	0	17,632	427	2,177	7	2,611	18,894	0	0	0	45
ME	40,949	0	0	0	12,367	5,938	0	18,305	98	0	0	0	18,539
NA	45,042	6,240		6,240	21,890	9,719	0	31,609	-87,299	0	1,850	1,850	5,601
NE	5,156	923		923	1,518	3,443	0	4,960	9,418	0	2,737	2,737	1,691
NR	0	31		31	183	0	0	183	99	0	0	0	0
OA	1,670	173		173	922	105	0	1,027	-257	0	0	0	120
OE	1,142	452		-9,448	436	502	113	1,051	3,237	0	425	425	0
PA 	1,013	324		324	4,994	12,189	0	17,183	1,195	0	0	0	337
PI	7,604	1,681		1,681	1,143	2,166	0	3,309	1,097	0	125		263
RW	4,057	815		815	1,445	10	0	1,455	1,412	0	0	0	951
S	1,018	1,003		1,003	1,178	2,361	0	3,538	7,605	0	0	0	248
SC	14,258	13,814		13,814	1,916	9,596	852	12,364	79,508	0	0	0	5,326
SO WAPA	18,277 88	3,088 44		3,088 44	8,478	7,053 0	0	15,532	4,502 7,941	0	540 110		2,318
WAPA	88	44	1 "	44	Ų	Ų	Ų	ų	7,941	U	110	110	U
TOTAL	245,328	83,955	-9,900	74,055	83,287	95,096	11,746	190,129	107,605	O	12,935	12,935	88,845
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## Summary of Current Month Bill - November 2005 (WHOLE DOLLARS)

Table IB

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BILLING	MONTHLY	MONTHLY		MONTHLY	MONTHLY	ANNUAL		MONTHLY	ANNUAL	QUARTERLY	MONTHLY		ANNUAL	ANNUAL	
ORG CODE	PHONE USAGE	TELEPHONE INFRA.	TOTAL PHONE SERVICE	NETWORK	CLOSEOUT	PURCHASE CARD SURVEILLANCE	TOTAL CONTRACT	PAYROLL PROCESS	CHRIS	ONLINE LEARNING CENTER	TRAINING DELIVERY AND SERVICES	TOTAL CORPORATE TRAINING SERVICES	PMCDP	INDIRECT FUND ADMIN.	MONTHLY TOTAL
															1= 0.10
AB BCA	769 -31	601	1,371 -31	385 89		0	0	0	1	31 353		31 353	0	0	17,949 499
BPA	-31 -11	849	838	1,249	0	0	0	0	1 "	5,500		5,500	0	0	499 14,672
CF	5,095	26,677		36,739	0	0	0	0		3,009		3,009	0	0	78,636
CI	5,401	2,583		2,846		o	0	0	0	138		138	0	0	13,944
CN	1,975	6,475		1,186		0	240	0	0	338		338	0	0	27,945
DR	-3	425		385	0	0	0	0	0	0	0	0	0	0	1,359
ED	889	3,255	4,144	2,965	0	0	0	0	0	276	0	276	0	0	15,916
EE	9,860	29,295	39,155	51,336	560	0	560	0	0	4,866	0	4,866	0	0	155,580
EH	5,427	17,407	22,834	24,461	560	0	560	0	0	2,840	0	2,840	0	0	67,029
EI	3,345	28,799	32,144	385	11,320	0	11,320	0	0	4,866	0	4,866	0	0	87,136
EM	21,118	31,276	52,394	57,887	0	0	0	0	0	15,121		15,121	0	0	162,787
FE	10,582	14,966		33,101	880	0	880	0	0	7,000	0	7,000	0	0	91,998
GC	502	12,135		7,294	240	0	240	0	0	1,811	0	1,811	0	0	10,799
HG	-95	2,052		1,364	0	0	0	0	0	0	0	0	0	0	12,494
HR	1,564	9,553		8,006	0	0	0	0	0	1,167		1,167	0	0	31,455
IG	1,138	6,404	7,541	5,011	0	0	0	0	0	3,592		3,592	0	0	32,957
IM	17,994	24,448		24,965	760	0	760	0	0	1,520		1,520	0	0	124,276
IN	4,539	8,244		267	0	0	0	0	0	798		798	0	0	25,544
LM	84	1,840		5,628	0	0	0	0	0	798	_	798	0	0	18,665
MA	5,961	32,939	38,900	23,987 5,426	0 400	0	0 400	0	1	3,577	0	3,577	0	0	106,063 84,608
ME NA	-11,266 32,770	6,156 80,631	-5,110 113,401	5,426 95,740	6,400 1,680		6,400 1,680	0	1	20,725	0	20,725	0	0	84,608 234,589
NE NE	13,334	10,013		13,251	3,600		3,600	0	1	3,255		3,255	0	0	68,339
NR NR	4,739	10,013	4,739	13,231	3,600	0	3,600	0	0	3,233	0	3,233	0	0	5,051
OA	2,558	5,024		4,448	0	0	0	0	0	3,208	0	3,208	0	0	17,971
OE	10,260	2,901		3,291	0	o	0	0	0	461		461	0	0	13,320
PA	2,349	2,194		2,046	0	o	0	0	0	107		107	0	0	26,748
PI	4,356	7,784		7,976	0	0	0	0	0	599		599	0	0	34,793
RW	2,757	7,784		7,654	0	0	0	0	0	2,426		2,426	0	0	29,310
s	-829	7,430		4,121	0	0	0	0	0	. 0	0	0	0	0	24,134
sc	717	26,960		31,116	0	0	0	0	0	11,253	0	11,253	0	0	195,315
so	5,840	32,656	38,496	18,820	0	0	0	0	0	0	0	0	0	0	101,573
WAPA	28	460	488	9,834	0	0	0	0	0	8,735	0	8,735	0	0	27,240
TOTAL	163,718	450,211	613,928	493,259	26,240	٨	26.240	0	0	108,370		108,370	_		1,960,694
TOTAL	103,/18	450,211	613,928	493,259	20,240	U	20,240	U	U	108,370	U	108,370	U	U	1,900,694

## Cumulative Year-to-date Billing - NOVEMBER, 2005 (WHOLE DOLLARS)

TABLE IIA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY		MONTHLY
ORG CODE	SUPPLY	MAIL POSTAGE	MAIL DISTRIB.	TOTAL MAIL	DEDICATED COPIERS	CENTRAL FACILITIES	DIGITAL	TOTAL COPYING	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY	DESKTOP SUPPORT
АВ	266	434	13,167	13,601	239	6,833	0	7,073	21,544	32,594	•	32,594	45
BCA	21	83	13,167	13,601	239 54	0,033	0	7,073		23,344	0	23,344	45
BPA	105	170	12,567	12,737	04	435	0	435		25,729		25,344 25,729	0
CF	103	1,350	65,835	67,185	660	7,314	0	7,974		591,790			0
CI	2,365	549	26,335	26,884	1,151	48	0	1,199	,	116,558			0
CN	11,751	5,703	13,167	18,870	1,849	950		2,799			450		ŏ
DR	613	93	13,167	13,260	1,049	950	0	2,799	536	20,774	430		0
ED	6,837	1,391	39,502	40,893	1,825	6,160	1	7,986		99,072	•	- /	960
EE	48,661	22,901	13,167	36,068		20,574	6.606	31,347	53,092	978,902			7,869
EH	7,748	4,012	26,335	30,347	6,144	4.910	0,000	11,055		696,783	225		2,069
EI	29,809	11,507	23,067	34,574	3,714	9.043	5	12,762		1,378,558	4,794	,	2,003
EM	38,597	6,014	39,502	45,516		22,021	14	35,158		851,916			6,653
FE	22,209	4,464	27,022	31,486		8,535		15,897	,	482,193			2,054
GC	9,877	3,036	32,918	35,954	2,159	1,852	472			547,558	1,265		458
HG	2,779	1,563	13,167	14,730	1,001	1,002	712	1,001	15,177	140,499	1,200		100
HR	291	5,487	52,668	58,155		3,661	Ö	3,980		345,205	•		Ö
IG	9,392	5,595	26,335	31,930	1,341	2,877	0	4,219		271,448			270
IM	21,735	1,933	52,668	54,601	1,348	3,116	0	4,464		878,803	820		52,543
IN	12,787	63,439	13,167	76,606	4,320	2,2	0	4,322		485,173	42,751	,	0_,0 .0
LM	4,298	1,158	13,167	14,325		260	14,234	15,151		82,978		82,978	225
MA	417	38,750	151,420	190,170	427	2,177	7	2,611	23,054	1,606,363		1,606,363	45
ME	79,812	00,100	.0.,.20	0	29,623	34,922	7	64,551	415	.,000,000	0	0,000,000	31,253
NA	88,153	123,274	79,004	202,278	34,816	24,113	0	58,929	_	3,108,405	8,561	3,116,967	12,627
NE	11,217	1,844	36,835	38,679	3,671	3,990	0	7,661	17,671	357,548			1,691
NR	0	77	0	77	256	25	0	281	2,411	0	0,=1		0
OA	3,693	1,045	13,167	14,212		627	0	2,438		146,005	0	146.005	120
OE	4,956	616	55,935	56,551	626	1,216	439	2,280		148,882	8.030		0
PA	1,828	619	39,502	40,121	10,195	23,749	0	33,944		73,187	0	73,187	337
PI	10,682	2,072	13,167	15,239	2,571	9,863	18	12,452		299,921	270		263
RW	6,506	1,716	13,167	14,883	3,569	5.304	0	8,873		261,509	295		951
S	2,919	2,035	13,167	15,202		2,701	0	4,974		168,504	0	168,504	248
sc	30,362	22,126	26,335	48,461	4,231	19,842	852			647,697	80		6,028
so	29,842	6,490	39,502	45,992		12,161	0	27,499		759,117	2,090		5,096
WAPA	227	88	12,567	12,655		352	0	352		27,401	110		0
1								1		•			
TOTAL	500,753	341,634	1,010,691	1,352,325	160,844	239,632	22,655	423,131	373,873	15,881,520	82,144	15,963,664	131,803

## Cumulative Year-to-date Billing - NOVEMBER, 2005 (WHOLE DOLLARS)

TABLE IIB

BILLING CYCLE	MONTHLY	MONTHLY		MONTHLY	MONTHLY	MONTHLY		ANNUAL	ANNUAL	QUARTERLY	QUARTERLY		MONTHLY	ANNUAL	
ORG CODE	PHONE USAGE	PHONE INFRA.	TOTAL PHONE SERVICE	NETWORK	CONTRACT CLOSEOUT	CONTRACT PCS	TOTAL CONTRACT	CHRIS	PAYROLL PROCESS	CTS/OLC	CTS/TDS	TOTAL CTS	PMCDP	INDIRECT FUND ADMIN.	YEAR TO DATE
АВ	528	1,203	1,732	771	0	0		807	777	31	0	31			79,240
BCA	-62	1,203	1,732	178	0	0	0	605	583		0	353			25,383
BPA	-28	1,698		2,499		0	0	000	0		0	5,500		Ö	58,882
CF	5,095	26,677	31,772	36,739		0	Ö	o	0	3,009		3,009	Ċ	Ö	748,259
CI	4,698	5,166	9,864	5,694		0	0	4,841	4,662			138		0	180,507
CN	1,422	12,951	14,373	2,372		0	480	5,647	5,439			338	ď	0	304,256
DR	-8	849	841	771	0	0	0	807	777	0	0	0	C	0	38,380
ED	707	6,511	7,218	5,931	240	0	240	6,454	6,216	276	0	276	C	0	188,822
EE	7,079	58,527	65,606	102,651	1,280	0	1,280	99,837	96,157	4,866		8,166	C	0	1,532,789
EH	3,562	34,783	38,346	48,931	560	0	560	39,935	38,463	2,840	300	3,140	C	0	925,132
El	2,406	57,571	59,977	771	16,720	0	16,720	72,609	69,932	4,866		5,466	C	0	1,722,427
EM	14,440	62,702	77,142	115,752	440	0	440	257,762	248,259	15,121	1,100	16,221	C	0	1,703,897
FE	7,510	29,900		66,146		0	1,320	177,489	170,945		1,300	8,300	C	0	1,028,473
GC	137	24,310		14,561		0	720	29,649	28,556		0	1,811	C	0	716,721
HG	-191	3,892		2,728		0	0	5,042	4,856		0	0	C	0	190,515
HR	1,564	9,553	11,117	8,006		0	0	0	0	1,167		1,167	C	0	435,217
IG	502	12,739	13,241	10,023		0	640	51,431	49,535			3,592	C	0	459,579
IM	13,708	48,761	62,469	49,880	6,600	0	6,600	19,161	18,454			1,820	C	0	1,176,893
IN	1,842	16,419	18,260	534	0	0	0	12,505	12,044			798	C	0	669,173
LM	-765	3,645		11,258		0	0	13,513	13,015			1,698	C	0	160,331
MA	5,961	32,939	38,900	23,987		0	0	0	0	3,577	300	3,877	C	0	1,889,424
ME	-11,832	81,254	69,422	79,545		0	9,280	0	0	0	0	0	C	0	334,277
NA	27,133	160,966		190,935		0	2,960	464,092	446,983		2,800	23,525		0	4,721,033
NE	8,788	20,169	28,957	26,535		0	3,920	83,904	80,810		0	3,255	0	0	665,061
NR	9,571	319		564	0	U	0	39,935	38,463		0	2 200		0	91,620
OA OE	1,615 9,964	10,085 5,768	11,699 15,732	8,897 6,583	0	U	0	9,883	9,519	3,208 461	U	3,208 461		9	190,349 269,263
PA	1,239	5,768 4,388		6,583 4,092		0	0	9,883 3,429	3,302		0	107			269,263 168,424
PA PI	3,267	4,366 15,569	3,626 18,837	4,092 15,954		0	240	20,371	3,302 19,620			1,799		1 4	421,637
RW	3,267	15,534	15,901	15,954		0	240	20,371 35,296	33,995			2,426			398,857
C AA	-1,763	15,534		8,274		0	0	35,296 5,244	5,051		0	2,420		, o	235,317
sc	1,417	53,856		62,241		0	4,960	225.693	217,372		600	11,853			1,427,022
so	5,301	65,710		37,675		0	4,960	48,608	46,816		000	11,000		0	1,088,735
WAPA	5,301	920		19,668		0	240	319,480	307,701		0	8,735		0	715,841
		020	5, 0	.5,000	, and the second			3.5,400	55.,761	5,100		5,700			, 5 + 1
TOTAL	125,225	900,477	1,025,703	986,484	50,600	0	50,600	2,054,027	1,978,303	108,370	12,700	121,070		0	24,961,736

#### PROJECTED CUSTOMER COSTS FY 2006

(Dollars in Thousands)

ORG CODE	SUPPLY	MAIL	COPYING SERVICE	PRINTING & GRAPHICS	BLDG OCCUP	PHONE SERVICE	DESKTOP SUPPORT	NETWORK	PROCURE- MENT MGT	PAYROLL & CHRIS	CORP TRAINING SERV	PROJECT MANAGEMENT CAREER DEVELOPMENT PROGRAM	STARS	INDIRECT	TOTAL ALL ACTIVITIES	
AB	5	19	6	0		15	1	5	0	2			0	0	183	
BCA	1	0	0	PRINTING & GI		3	1	0	0	1	0		0	0		BCA
BPA	1	14	1	48	103	11	0	15	0	0	27	0	0	0	220	
CI	5	44	12	0	467	76	6	33	2	10	2	0	1	0	658	
CN	33	39	24	26	910	102	4	16	1	11	4	0	0	0	1,169	
CR	140	112	182	178	2,535	433	79	479	46	92	4	2	6	120	4,408	CR
DR ED	4 20	15 54	0 33	12 18	83 397	0 67	2	4 35	0 26	2 13	0	0	0	0	123 665	
EE	265	266	221	0		504	39	605	109	211	11	6	186	0	6,406	
EH	265 45	200 47	109	80	2,846	319	14	323	51	85	26	0	21	0	3,965	
EI	199	175	135	198	5,524	532	7	5	73	150	31	0	12	0	7,042	
EM	171	60	126	57	3,411	530	10	723	113	572	106	374	1,070	0	7,324	
FE	124	47	73	439	1,931	278	17	419	66	383	25	96	117	0	4,015	
GC	56	42	58	94	2,196	177	11	84	3	63	6	0	3	0	2,792	GC
HG	4	17	9	217	562	28	3	17	2	11	1	0	1	0	872	
HR	66	148	89	54	1,310	165	50	115	18	43	171	0	2	0	2,231	
IG	40	45	10	113	1,088	102	32	55	3	107	30	0	6	0	1,630	
IM	120	60	32	82	3,511	437	212	280	25	44	11	4	13	0	4,831	
IN	45	83	40	80	1,945	858	0	2	2	21	6	0	0	0	3,083	
LM	9	20	22	5	333	54	2	63	7	30	1	0	10	0	554	
MA	188	278	190	289	6,433	555	99	323	73	126	6	0	7	0	8,567	
NA	510	225	273	5	12,449	1,800	124	1,070	167	847	70	293	1,195	0	19,027	NA
NE	58	44	30	521	1,427	159	14	170	90	174	6	26	60	0	2,778	NE
NR	0	0	0	144	0	96	0	0	0	73	1	0	111	0	425	
OA	37	24	10	35	582	81	4	46	0	19	1	0	4	0	843	
OE	23 17	34	35 224	7	597	90 57	2	27 23	0	14	6	4	16	0	856 862	
PA PI	46	52 22	224 80	0 5	467 1,203	147	24	23 89	35	10 37	7	0	1	0	1,695	
RW	63	20	30	178	1,049	204	5	81	31	72	3	46	100	0	1,882	
S	22	25	11	34	676	137	15	47	0	12	0	0	100	0	979	
SC	228	95	75	25	2,584	392	7	430	46	468	25	147	517	0	5,039	
so	212	93	133	101	2,989	736	115	209	15	82	36	0	37	0	4,758	
WAPA	1	14	0	158	110	16	0	129	43	645	12	ő	0	0	1,127	
FO	0	0	0	0	0	0	0	0	0	0	5	2	0	0		FO
TOTAL	\$2,759	\$2,232	\$2,273	\$3,198	\$63,926	\$9,161	\$908	\$5,919	\$1,048	\$4,427	\$643	\$1,000	\$3,500	\$120	\$101,115	